



COMMUNITY CONSULTATION MANUAL FS ADELAIDE SA



Community Consultation Manual – FS Adelaide SA

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Section 1 – Introduction

This Fact Sheet contains important information for the local community about Freight Specialists, Greenfields Distribution Centre. Under Chapter 9 of the South Australian Work Health and Safety Regulations 2012, Freight Specialists, Greenfields Distribution Centre is defined as a Major Hazard Facility (MHF).

Comprehensive measures are in place to protect the community from potential hazards and it is important that you know what to do in the unlikely event of an incident with a potential for off-site impacts.

Freight Specialists Pty Ltd
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Section 2 – Operation Overview

Freight Specialists has operated as a Major Hazard Facility from our Green Fields Distribution Centre for over 4 years without a single major incident or accident, and is a responsible business that makes an important contribution to the local community employing over 20 permanent employees at our Green Fields facility.

Freight Specialists operates a Distribution Centre and its associated Transport Operations as a niche provider of Warehousing and Distribution services with a special focus on both Hazardous and Non-Hazardous goods, including several Schedule 15 chemicals which belong to the types, classes and categories referred to in table 15.2 of the Work Health and Safety Regulations 2012.

Its layout consists of 2 warehouses which on behalf of its clients, store and despatch various products that are brought into the site by shipping containers and heavy vehicles.

The specific activities that occur at the site, particularly those involving Schedule 15 and other hazardous chemicals include loading and unloading from heavy vehicles with forklifts and placement into pallet racking within the storage sheds.

Container unloading also occurs on the site with stock being moved to its storage position via forklift. Hand unloading a container of packaged goods onto pallets dedicated for storage and despatch occasionally occurs, and on occasions this may involve Schedule 15 or other hazardous chemicals.

Section 3 – MHF Requirements

Freight Specialists, Green Fields Distribution Centre is a licensed Major Hazard Facility and under the terms of the licensing is required to demonstrate to the Regulator (SafeWork SA) how the facility achieves an acceptable level of risk.

Freight Specialists is required to develop and submit a detailed Emergency Plan and Safety Case Report which demonstrates to the Regulator that:

- All potential major incident scenarios have been identified,
- All hazards which could cause or contribute to a major incident occurring have been identified,
- A comprehensive safety assessment has been undertaken,
- That effective risk control measures have been implemented,
- A comprehensive safety management system has been implemented, &
- A comprehensive emergency response management plan has been implemented.

Freight Specialists Risk Management Controls:

Freight Specialists Pty Ltd is committed to providing a safe and healthy workplace for all staff, contractors, visitors and the public. We have processes in place to control the potential risk to people, property or the environment and our risk control measures include:

- An extensive understanding of the major incidents hazards associated with the facility, whilst ensuring all safeguards are in place, maintained and monitored to assure ongoing acceptable levels of risk.
- Consideration of all practicable risk reduction measures to prevent or mitigate a loss of control of processes which could lead to a potential major incident scenario.
- Management systems that monitor and control the integrity of equipment and operational practices to reliably sustain safety performance.
- Suitable emergency response plans to contain, minimise and control an emergency at the facility.
- Sufficient education and training provided to person working at the facility to enable them to perform competently to the required standards.
- Ongoing consultation with employees and other relevant stakeholders to identify and manage risk at the facility.
- Reviews of the Management System and the development of additional actions to further reduce any risk where practicable

Section 4 – Community Emergency Response

Freight Specialists has operated from its Greenfields site since 2008 and is committed to the safety of its employees, contractors and visitors whilst minimising the impact of our activities on the community and environment.

We have a range of measures in place to protect the community from potential hazards and incidents and it's important that you know what to do in the very unlikely event of an incident or accident with off-site consequences.

Potential Major Incidents

Although very unlikely Freight Specialists has identified the following potential incidents that could have an off-site impact:

- Major Fire involving Toxic Plume
- A Major Loss of Containment of Hazardous Chemical

Section 5 – What to do in an Emergency

Our Emergency Plan details how Freight Specialists will act in the event of an emergency and its impacts both on-site and off-site. The plan is shared with Regulators and the Emergency Services and is reviewed annually and updated whenever new information becomes available. All personnel on-site are trained in what to do in an emergency with the facility well placed to deal with any situation through its procedures and Emergency Control Organisation. Any emergency initiated at Freight Specialist will normally be contained on site, and not impact on neighbouring properties or the community. Emergency Services are the designated responders to all site emergencies.

In the unlikely event that an emergency situation cannot be contained, such as a release of toxic fumes or smoke, Freight Specialist will notify Emergency Services and request immediate assistance. Emergency services will advise the community what action to take, either in person or through radio and television broadcasts. Emergency services will work with representatives from Freight Specialists to define community areas which may be affected.

People within the community who may be affected by an offsite incident may be asked to Evacuate or stay indoors (shelter in Place). If you are required to:

1. **Evacuate:** Freight Specialist recommends that you follow the guidelines:
 - Evacuate promptly and safely as per the direction Emergency Services personnel.
 - Be mindful of wind direction where possible- avoid being downwind of any release from Freight Specialist where possible
2. **Stay in Shelter:** Freight Specialist recommends that you follow the guidelines:
 - Enact your site emergency plan
 - Go immediately indoors
 - Switch off all air conditioners and exhaust fans immediately
 - Close all door and windows, and place wet towels along any gaps to seal the room where possible.
 - Remain indoors until you receive instructions from Emergency Services (e.g. police, fire) to evacuate
 - Turn on and tune the radio or television to a local station for any updates, or an "all clear message"
 - Limit the use of telephones where possible, to ensure communication lines, remain free.

Section 6 – Contact Details for More Information

If you would like further information about Freight Specialists Distribution Centre at Greenfields, or wish to discuss any of the material contained in this fact sheet, then please do not hesitate to contact our Compliance Manager on the details listed below:

Contact: Paul Fay
Phone: (08) 8258 2136
Email: pfay@freightspecialists.com.au
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